



# Adults Safeguarding Policy and Procedures

**April 2023**

*Unit 1, 44 Plumstead High Street, Plumstead, London; SE18 1SL*

*E-mail: [info@ggesa.org.uk](mailto:info@ggesa.org.uk),*

*Web: [www.ggesa.org.uk](http://www.ggesa.org.uk), Tel: 07578906395*

*Registered Charity in England and Wales: 1145910*

## **Policy Statement**

Greenwich Gurkha Ex-Servicemen Association (GGESA) is committed to ensuring that vulnerable people who use the services of GGESA are not abused and that working practices minimise the risk of such abuse. GGESA trustees, project steering committee members, paid staff, volunteers, sessional workers and anyone working on behalf of Greenwich Gurkha Ex-Servicemen Association (GGESA) have a duty to identify abuse and report it.

## **Definition**

Vulnerable adults are people who are over 18 years of age and who participate in various events organised by GGESA including housing and welfare benefits consultation meetings, health and healthier living consultation meetings, excursions, trainings, yoga and keep fit classes, cookery clubs etc.

Vulnerable adults may be unable to take care of themselves and unable to protect themselves from harm or exploitation by other people.

## **Abuse can include:**

- physical,
- financial,
- material,
- sexual,
- psychological,
- discriminatory,
- emotional abuse
- neglect.

Abuse can take place in any setting, public or private, and can be perpetuated by anyone.

## **Rights & Responsibilities**

### **Responsibilities of GGESA's trustees:**

- To ensure staff and volunteers are aware of vulnerable adults' need for protection.
- To notify the appropriate agencies if abuse is identified or suspected.

- To support and where possible secure the safety of individuals and ensure that all referrals to services have full information in relation to identified risk and vulnerability.
- To Disclosure and Barring Services (DBS) check staff and volunteers that have access to or work with Vulnerable Adults

### **Responsibilities of staff and volunteers:**

- To be familiar with the vulnerable adult protection policy
- To take appropriate action in line with the policy of GGESA
- To declare any existing or subsequent convictions.

### **Support for those who report abuse.**

All those making a complaint or allegation or expressing concern, whether they are staff, volunteers, beneficiaries &/or service users should be reassured that:

- They will be taken seriously.
- Their comments will usually be treated confidentially, but their concerns may be shared with the appropriate authorities if they or others are at significant risk.

### **The Vulnerable Adult has the right:**

- To be made aware of this policy
- To have alleged incidents recognised and taken seriously.
- To receive fair and respectful treatment throughout
- To be involved in any process as appropriate
- To receive information about the outcome

We are also committed to reviewing our policy and good practice annually.

Chairman's Signature: H K Mall

Policy revised and updated date: April 2023

Next date for Policy Review: April 2024